

“WELLESLEY COMMUNITY CHILDREN’S CENTER, INC.  
ENROLLMENT AND TUITION AGREEMENT CONDITIONS”

1. Tuition payments are due and payable on the first day of each month in advance. The first payment hereunder is due on September 1, 2019.
2. This contract is in effect from the date it is signed until the last day of the Term of Enrollment (the “Contract Period”). If the child enrolled hereunder is withdrawn prior to the end of the Contract Period (whether before any child care services are performed or during the period during which services are provided for said child), tuition payments shall be made as if the child were enrolled for the full Contract Period. If a replacement child is found to complete the Term of Enrollment of the withdrawn child and a contract is entered into on behalf of such child, tuition payments for the remainder of the Contract Period shall no longer be required. Notwithstanding the foregoing, the \$300 deposit credited towards tuition for the last month of the Contract Period (as described in Condition #3, below) shall be forfeited if the contract is not completed whether or not a replacement child is found and whether or not tuition payments for the remainder of the Contract Period are paid on behalf of a replacement child.
3. A \$300 non-refundable deposit is required before enrollment. This deposit will be credited towards tuition for the last month of the Contract Period if and only if the contract is completed. If for any reason the contract is not completed, this \$300 will be forfeited.
4. Should any tuition payment be past due for a period of ten (10) days, a late fee of \$15 will be charged and shall be payable with the next month’s tuition.
5. Should any tuition payment be past due for a period of three (3) weeks, and arrangements for prompt payment have not been made with WCCC, WCCC shall have the right to restrict the child from further attendance in addition to any and all legal remedies it may have with respect to non-payment of tuition.
6. As determined at any time by the Director and the staff of WCCC, the enrollment of a child shall be restricted or terminated. In the event that a child’s enrollment is terminated by WCCC, tuition will be required through the last day of enrollment of said child.
7. No deductions from tuition shall be made for absences, legal holidays, staff work days, closings due to inclement weather, or vacation days.
8. Tuition charges for all contracts include teacher preparation week. Tuition agreements are written for 12 months only.
  - The 2019/20 12-month contract year runs from August 26, 2019 through August 21, 2020.
  - The first day of school for children in 2019 is August 26, 2019.
9. The schedule on this contract is offered for the effective dates of the contract only. Except for five-day a week contracts, the same schedule is not guaranteed for subsequent years.

10. The affiliation determination for Babson and Wellesley College families is as follows:
  - a. All Babson and Wellesley College families must be employed or enrolled at their respective

- a. All Babson and Wellesley College families must be employed or enrolled at their respective colleges on the first day of our (WCCC's) contract year. WCCC reserves the right to hold such a family to the terms of their contract unless a replacement family can be found.
- b. If a Babson or Wellesley College employee or student terminates employment or enrollment with either college, s/he may finish the contract year with WCCC, but does not have priority over new college families or currently enrolled siblings, in the year after termination of college affiliation. They would have priority over community families and previously affiliated families.
- c. If either college terminates a parent whose child WCCC has admitted as part of a college affiliated family, the enrolled child will remain as if he or she is part of a college affiliated family.
- d. Affiliation will be reviewed in January of each year, and parents who have terminated employment or enrollment at either of the colleges will be notified of the above policies. In addition, these policies will be stated on all contracts for college employees and students.

11. All WCCC parents are expected to contribute a minimum of three (3) hours time in service-related activities during this contract period.

3/2019